

ADOPTION PLAN

Claude Code

First 30 Days

Launch playbook for putting AI in the hands of every engineer at Ally.
Week by week. Milestone by milestone. From install to unstoppable.

WEEK 1 — MAY 7-8

Launch Week Schedule

THURSDAY, MAY 7 — LAUNCH DAY 🎉



11:30 AM — BIG EVENT

Welcome to Claude Code

The official launch moment — everyone welcome

- Noon–1:00 PM — Lunch with Claude Code 🍕
- 1:00–3:00 PM — **Claude Code 101 Training**
- 3:00–5:00 PM — **Installation Office Hours**

FRIDAY, MAY 8 — DAY 2

- 10:00 AM–Noon — **Claude Code 101 Training**
- Noon–1:00 PM — **Installation Office Hours**
- 1:00–3:00 PM — **Claude Code 101 Training**

Week 1 total: 6 hours of installation support, 6 hours of 101 training across 3 sessions, a welcome moment, and a team lunch. **Everyone gets in.**



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WEEK 2 — MAY 12-16

Going Deeper

MON 5/12

10 AM-Noon

Installation Office Hours

TUE 5/13

11 AM-1 PM

Office Hours

1-3 PM

Claude Code 102 Training

WED 5/14 ⚡

11 AM-Noon

CoE: Path to Agents & Automation!

Noon-2 PM

Office Hours

THU 5/15

10 AM-Noon

Claude Code 102 Training

3-5 PM

Office Hours

FRI 5/16

1-3 PM

Office Hours

🔧 Installation Office Hours

Last dedicated install support window. Get everyone fully configured before settling into steady-state.

⚡ Claude Code 102

Advanced usage, CLAUDE.md, skills, pipelines, MCP. Building on 101 foundations.

📊 Path to Agents & Automation

Wednesday CoE special session on agentic workflows and automation patterns — the future of Claude Code.



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AI Leadership Training



Rollout Overview

A direct briefing for AI leaders on the full rollout plan—timeline, phases, team coverage, and what success looks like. Leaders leave knowing exactly **what's happening, when, and why**.



Reporting & Dashboards

Hands-on walkthrough of adoption dashboards and the **MCP reporting server**. Real-time visibility into team usage, activation rates, and token spend. Leaders can self-serve **their team's data** on demand.



Async Thinking

How AI changes the rhythm of work. Engineers and agents operate on **different time scales**. Leaders learn to think in parallel workflows, delegate to agents, and trust asynchronous outputs.



Supporting Change with Compassion

AI adoption is a **human challenge**, not a technology one. How to recognize anxiety, normalize the learning curve, and create psychological safety for teams experimenting with new tools.



AI First in Everything

The mindset shift: before starting any task, ask **"Can AI help with this?"** Code reviews, investigations, documentation, planning, onboarding—leaders model the behavior they want to see.



When All Else Fails

The escalation playbook. When AI gives bad answers, when engineers are stuck, when adoption stalls. **Clear paths** from champion → CoE → enablement team → engineering. Nobody gets left behind.

The goal: Every AI leader walks away equipped to **champion adoption in their org**, read their own data, support their people through change, and know exactly who to call when things get hard.



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WINDING DOWN & STEADY STATE

Weeks 3–4 & Beyond

TRANSITION — WEEKS 3–4

Week 3 — May 19–23

- **Tue 11:30 AM–1:30 PM** — Office Hours
- **Thu 1–3 PM** — Co-Working Session
- **Thu 3–5 PM** — Office Hours

Week 4 — May 26–30

- **Tue 12:30–1:30 PM** — Office Hours
- **Wed 11 AM–Noon** — CoE Meeting (alt)
- **Thu 1–3 PM** — Co-Working (alt)

Ramp-Down

Back to Normal

STEADY-STATE — WEEK 5+

CoE Meeting — Wed 11 AM–Noon

Bi-weekly. News, best practices, problem solving, innovation. Open to all.

Office Hours — Tue 12:30–1:30 PM

Weekly. Installation, config, troubleshooting, general Q&A. Drop in any time.

Co-Working — Thu 1–3 PM

Bi-weekly (opposite CoE). Live pairing, prototyping, debugging alongside peers.

ZOOM LINKS



Office Hours

Tue/ongoing installation & Q&A support



101 & 102 Training & CoE (Agents)

Training Week 1–2 & CoE: Agents & Automation (Wed 5/14)



Co-Working

Thu bi-weekly pairing & prototyping

MICROSOFT TEAMS CHANNELS

Claude Code CoE

One stop shop for all things Ally Claude Code

Installation & Platform Support

Install support, troubleshooting & incident tickets

Marketplace

MCP integrations, Skills, Agents

MCP

Information & discussion specific to MCP servers

Training Tips

Tips, tricks & learning resources

Watercooler

Chat all things Claude Code — migrating from Slack

Provide Feedback

Share your experience & suggestions

Champions Channel

Private channel for Claude Code Champions

The pattern: Every engineer has a support touchpoint **at least once per week**, forever. CoE Meeting and Co-Working alternate so there's always something on the calendar. Nobody falls through the cracks.



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